

School Night To Join Scouting 2006 -- Turn-In Procedure

Rally Attendance Roster

1. Verify the total boy attendance against info recorded on Youth Envelope.
2. Look down Fees Paid column and if a boy did NOT register, ask...
 - If they know why?
 - Has someone from the pack called the boy to follow through?
 - If they want the District to follow up? *[record in NOTES column on roster]*
3. Keep the yellow District copy of roster. *[return white Pack copy if available]*

Youth Application Forms -- checked for:

1. Local pack number. *[use SHAC 4 digit format if possible]*
2. Boy's complete name, address, birthday, and school grade.
3. Boy's SS# if known.
4. Boy's Life. *[if checked, see Boy's Life fee]*
5. Signature of parent, home phone and date.
6. Parent name, occupation, employer and business address, and previous Scouting experience.
7. TIGER CUB must have adult partner name, sex, birthday, and SS#. *[some may attach adult application and/or check Tiger Cub den den leader]*
8. Registration fee. *[see fee schedule]*
9. Boy's Life fee. *[see fee schedule]*
10. Term = 04 *[except that P3206 = 08, P3337 = 05 & P4703 = 12]*
11. Unit renewal date = 12/04 *[P3206 = 04/05, P3337 = 01/05 & P4703 = 8/05]*
12. Cubmaster's signature.
13. If transfer, must have previous Council # and Unit #. Fee = \$1.00.
14. Keep the Local Council copy of application. *[return Pack copy]*

Youth Envelope

1. Insert copies of Youth Application and Rally Attendance Roster into Youth Envelope. *[correct info on envelope if necessary]*
2. Collect a check for total fees and insert into envelope. *[check payable to Sam Houston Area Council]*
3. Record envelope items 1 - 7 onto columns of TURN-IN tally sheet.
4. Verify completeness of info on Youth Envelope and on tally sheet.
5. Print your name and phone number on bottom of envelope (at line for School Night Report Staff).
6. Seal envelope and set it aside.

SNTJS Evaluation Forms

1. Collect evaluation or if they forgot it, fill one out (if person attended training).
2. Ask these questions...
 - Recruitment met expectations? Need second rally? Need help?
 - What worked? What needed improvement?
 - Use Boy Talks? Promotions?
 - Played NEWSPAPER GAME at rally? Recruited adults?
3. Any last comments or suggestions?

THANK YOU! THANK YOU! THANK YOU!