

# BOATS AND GEAR PROCEDURES

## Appendix 1

### Discounts, Insurance, Preferred Providers

These pages contain a list of Preferred Providers for Sea Scout maintenance. It is separated because we expect it to change more often.

Do not spend council money without pre-authorization! If you do, it may be your money being spent. See Section 9 of the Boats and Gear Procedures for maintenance procedures.

1. **Port Supply Card.** Each ship is authorized one COD Port Supply card. This card provides a discount from retail, and sales tax exemption, at all West Marine/Boat US retail stores. This card will be issued if you request it of the B&G committee (Mike Walker), normally to the ship's skipper. The card is registered in the name of Sam Houston Area Council. When leadership changes, the card should be reissued. Generally speaking, Port Supply is your most likely best buy for marine products.

2. **Blue Water Marine discount.** [At this time, Andy Sacco will go talk to Blue Water. We have recommended we put it in the SHAC name, rather than "Sea Scout Ship 502 COD" as it is now.](#)

3. **Sales Tax Exemption Certificate (STEC).** Some purchases may need to be made at another location where SHAC Sea Scouts do not have a discount/sales tax exemption on file. A electronic version (PDF, DOC) Sales Tax Exemption Certificate is available on request from the B&G committee. **THERE ARE NO SALES TAX EXEMPTION NUMBERS**, the certificate states that right on its face. To use the form, fill in the header (pre-filled out with our PDF form), then the seller's name and address, then either describe the items bought, or attach a copy of the invoice to the form. Finally, our form has already filled in the reason, "Exempt from Texas sales and use tax as a 501c3 group organization." Remember, you personally are responsible for proper use of the form to purchase items for SHAC-owned vessels in your ship's possession or for ship-owned vessels or projects.

4. **BoatUS Towing Insurance.** The fleet strongly recommends that each AVO (see Safety and Training Policies) purchase a membership in BoatUS and their towing insurance. The minimum will depend on your circumstances, but generally \$500 or more. Towing insurance will bring you in to the nearest dock in case of engine failure, and may help you get off in case of grounding.

5. **Liability Insurance.** Each SHAC vessel is covered under the council's umbrella liability policy. Those vessels over 30 feet have to be specifically listed on the policy, which is a professional staff obligation. No separate liability policy is required for volunteer Scouters. Ship and chartered organization owned vessels need to purchase their own liability insurance. This is reasonable, perhaps about \$35 for \$300,000.

6. **Vessel Damage Insurance.** The council does not insure our Sea Scout boats in case of damage or sinking of our vessels. Our vessels are generally old and of minimal value (except to us!). Therefore, the cost of insurance is prohibitive in comparison with waiting for the next donation of a similar capability vessel.

7. **Preferred Providers.** Do not spend council money without pre-authorization! See Section 9 for maintenance procedures. Certain businesses have established a reputation with us for doing good work on our boats. Some provide a Sea Scout discount for the work they do. In return, we owe them our courtesy, patience, and thanks for helping us with our program. Do not presume on our relationship! Careful communication and a willingness to help/cooperate will go a long way toward preserving this relationship. If in any doubt, contact the Commodore or a member of B&G.

a. **Seabrook Shipyard**, 1900 Shipyard Drive, Seabrook, TX 77586, 281-474-2586, try to speak to Lena. [seabrookshipyard.com](http://seabrookshipyard.com). They do good quick hauls for bottom scraping, and can do a bottom paint job. Quick hauls are normally done on a Saturday, take one hour. If you need to replace something during that time, do the haul over lunch, when you get a second hour. It is best to avoid the springtime, when their work backs up.

b. **South Texas Yacht Services** (Watergate Marina), 281-334-7245, speak to John Blackerby. He may give us a discount if we bring in vessels in December, maybe January, because that is his slow season.

c. **Interlux Paint**, Mike Kent. Mike will give a discount if we contact him so he can look for damaged cans or paint approaching the end of its shelf life. Contact through Mike Walker.

d. **C&C Sailmakers**, 7280 Wynnwood, Houston, 713-862-4456, Ed Christie or Kevin Gunn (S502 alumnus), [ccsailmakers.com](http://ccsailmakers.com). Perhaps the least expensive sailmaker, but get an estimate before you decide.

e. **Cameron Sails-Classic Canvas**, 3222 NASA Road 1, Seabrook, TX. 281-326-5566. Speak to David Lindsay. [sailingsource.com/neilpryde/cameron.htm](http://sailingsource.com/neilpryde/cameron.htm). Does good sail repair work. Again, when possible, avoid springtime when their work multiplies. They need a Sales Tax Exemption Certificate.

f. **Kemah Hardware**, 1027 Highway 146, Kemah, TX, 281-334-1586. [casualsailor.com/KemahHardware.shtml](http://casualsailor.com/KemahHardware.shtml) - shackles, turnbuckles, deck hardware, etc., less expensive than West Marine, often even with the Port Supply discount. Take your STEC.

g. **Fischer's Hardware**, 1012 S. Broadway (Corner Fairmont Parkway and Business 146), LaPorte, TX 77571, 281-470-0171. Old fashioned hardware where you can buy one screw. They have stainless steel and heat tempered bolts and screws.

h. **Lakewood Yacht Service**, 281-474-2885, Dennis Osborne. Good for engine and air conditioning maintenance. He will normally provide a discount if asked nicely.

i. **Chesapeake Marine Fasteners**, [chesfast.com](http://chesfast.com), 1800-526-0658, a very complete stock of fasteners in stainless, bronze, brass and galvanized. Also a boat owner's browsing site.

j. **Boat surveyor** – R. E. Summers, 281-334-6844, used to have an office at Watergate.

k. **Clear Lake Marine Service**, 281-326-4426, will haul your boat and give you three free days to perform do-it-yourself maintenance on the vessel.

10/23/06