<table>
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<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Audience</th>
<th>Course Description</th>
<th>Learning Objectives</th>
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<tr>
<td>150</td>
<td><strong>Roundtables in Commissioner Service</strong></td>
<td>Unit Commissioner Roundtable Commissioner Assistant Roundtable Commissioner Assistant District Commissioner District Commissioner Assistant Council Commissioner</td>
<td>This course will provide information on the purpose of roundtables to help units succeed by providing useful program ideas, information on policy, and current information on council and district events and training opportunities.</td>
<td>Describe how the positions of roundtable commissioners fit into the BSA commissioner service structure. Define the purpose of roundtable and its importance in supporting district and council operations. List the functions of the roundtable in providing service and supplemental training to unit leaders.</td>
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<tr>
<td>151</td>
<td><strong>The Roundtable Commissioner Team</strong></td>
<td>Roundtable Commissioner Assistant Roundtable Commissioner Assistant District Commissioner District Commissioner Assistant Council Commissioner</td>
<td>This course will review the duties and responsibilities of the roundtable commissioner team by looking at the individual responsibilities of each member of the roundtable commissioner team.</td>
<td>Identify the purpose of roundtables. Describe the positions of a roundtable commissioner team and their duties. Understand the leadership roles of roundtable commissioner team.</td>
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<td>152</td>
<td><strong>The Year-Round Roundtable Planning Process &amp; Promotion</strong></td>
<td>Roundtable Commissioner Assistant Roundtable Commissioner Assistant District Commissioner District Commissioner Assistant Council Commissioner</td>
<td>This course will provide information on the roundtable planning process, how to create an annual plan to provide unit service to the district, and how to promote roundtables.</td>
<td>Explain the roundtable planning process and how to create an annual plan. Discuss how to utilize the Roundtable Planning Guides as a planning tool. Understand the importance of planning roundtable to provide unit service to the district. Understand methods for promoting roundtables.</td>
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| 153 | **Roundtables and Commissioner Tools**  
| Roundtable Commissioner  
Assistant Roundtable Commissioner  
Assistant District Commissioner  
District Commissioner  
Assistant Council Commissioner | This course will educate participants on the tools available in Commissioner Tools for the roundtable team to manage unit service effectively.  
**Understand** the information available within Commissioner Tools.  
**Understand** the reports available from Commissioner Tools.  
**Understand** how to identify information to improve unit service. |
| 156 | **Recruiting, Training and Recognizing the Roundtable Team**  
| Roundtable Commissioner  
Assistant Roundtable Commissioner  
Assistant District Commissioner  
District Commissioner  
Assistant Council Commissioner | This course will provide an understanding of different methods to recruit, train, and recognize members of the roundtable team.  
**Explain** the basic steps in the recruiting process.  
**Discuss** the elements of an effective training program for roundtable team members.  
**Understand** the importance of recognizing all the roundtable team members. |